

LINCOLN SCHOOL

P R O V I D E N C E

Lower School Director

Lincoln School, founded in 1884, is an independent K–12 Quaker girls' school in Providence, Rhode Island with a coeducational preschool for ages 6 weeks through 5 years. The School is seeking a joyful, innovative, and experienced school leader to assume the role of full-time Lower School Director on July 1, 2022. Lincoln School values working with a diverse faculty and staff and seeks applications from individuals who share our commitment to educating girls to fearlessly embrace the opportunities and responsibilities of full citizenship in a complex world.

The Lower School Director reports to the Head of School and serves on the senior administrative team as it works to accomplish school-wide goals. The Lower School Director is responsible for carrying out the mission of the School while also overseeing the operations of the Division, which includes Kindergarten through Grade 5, with approximately 95 students and 24 faculty members. Responsibilities include (but are not limited to) oversight of the Lower School academic and co-curricular program; the hiring, supervising, and evaluation of faculty; and management of the Division's budget. The Lower School Director works in close cooperation with the other Division Directors, the School Psychologist, the Director of the Center for Justice, Peace, and Global Citizenship, and the Lower School Learning and Math Specialists.

The Lower School Director will lead a division in which girls eagerly explore, question, and reflect. A rigorous academic program is complemented by a recently introduced social emotional learning curriculum. Students build and problem-solve in our newly renovated Lower School STEAM space, they explore nature in the adjacent Blackstone Park, and examine sea life along the shores of Narragansett Bay through our partnership with Save the Bay. Lincoln's Quaker philosophy and practices are embraced in the Lower School through SPICES—Simplicity, Peace, Integrity, Community, Equality, Service/Stewardship of the Earth—and the School has an ongoing commitment to equity, inclusion, and belonging.

The size of the division allows teachers and the Division Director to encourage children's strengths and support their needs by getting to know them as individuals and partnering with their parents. The Lower School Director actively seeks opportunities to celebrate student accomplishments through school-wide gatherings, fostering a sense of community and pride. Our ultimate goal is to help students become engaged, enthusiastic, and confident learners.

The successful candidate will have experience leading faculty, working with parents, and developing an innovative academic program. A bachelor's degree is required and a master's degree is preferred. The candidate will be collaborative and compassionate, and will have demonstrated success as a master teacher who possesses excellent verbal and written communication skills. The ideal candidate will have demonstrated a capacity for hard work, the ability to inspire and mentor faculty, and a commitment to fostering the potential of young learners.

Interested candidates should send a resume, statement of educational philosophy, and a list of 3-5 references to Julie Stafford, Human Resources Manager at jstafford@lincolnschool.org by **November 1, 2021**.

For more information on Lincoln School, visit our website at www.lincolnschool.org.

Lincoln School is an Equal Opportunity/Affirmative Action Employer. Members of groups historically underrepresented in independent schools are strongly encouraged to apply.